

# Rental Application

## Personal Information

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Work: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Social Security: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Drivers License# \_\_\_\_\_ State: \_\_\_\_\_  
Current Landlord: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Rent: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Lease Begin: \_\_\_\_\_ Lease End: \_\_\_\_\_  
Previous Landlord: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Rent: \_\_\_\_\_  
Previous Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## Employment Information

Current Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Supervisor: \_\_\_\_\_  
Position: \_\_\_\_\_  
Date Employed: \_\_\_\_\_  
Previous Employer: \_\_\_\_\_  
Supervisor: \_\_\_\_\_  
How long? \_\_\_\_\_ Phone: \_\_\_\_\_

## Financial Information

Salary: \_\_\_\_\_  
Other Income Source: \_\_\_\_\_ \$ \_\_\_\_\_  
Other Income Source: \_\_\_\_\_ \$ \_\_\_\_\_  
Name of Bank for Checking Account: \_\_\_\_\_  
Name of Bank for Savings Account: \_\_\_\_\_

## Vehicle Information

Make: \_\_\_\_\_ Year: \_\_\_\_\_  
Model: \_\_\_\_\_ Color: \_\_\_\_\_  
Tag# \_\_\_\_\_ State: \_\_\_\_\_  
Who is your Auto Loan with: \_\_\_\_\_

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## Vehicle Information

Make: \_\_\_\_\_ Year: \_\_\_\_\_  
Model: \_\_\_\_\_ Color: \_\_\_\_\_  
Tag# \_\_\_\_\_ State: \_\_\_\_\_  
Who is your Auto Loan with: \_\_\_\_\_

**OTHER PERSON(S) WHO WILL OCCUPY THE APARTMENT**

Name \_\_\_\_\_ Relationship: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_  
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**EMERGENCY CONTACTS**

**1.** Name \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_  
Cell # \_\_\_\_\_ Work # \_\_\_\_\_ Home # \_\_\_\_\_  
**2.** Name \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_  
Cell # \_\_\_\_\_ Work # \_\_\_\_\_ Home # \_\_\_\_\_  
**3.** Name \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_  
Cell # \_\_\_\_\_ Work # \_\_\_\_\_ Home # \_\_\_\_\_

This is to inform you that as part of our procedure for processing your application, an Investigative Consumer Report, Credit Report, and Criminal Background Report may be prepared whereby information is obtained through personal interviews with your landlord, employer, or others whom you are acquainted. This inquiry includes information as to your character, general reputation, personal characteristics, mode of living, criminal background and credit rating. You have the right to make a written request within a reasonable period of time to receive additional information about the nature and scope of this investigation. Fair Credit Reporting Act 608 (a)(1)

SECURITY DEPOSITS: Applicant has herewith deposited as a security deposit the sum of \$ \_\_\_\_\_, the receipt of which is hereby acknowledged. The Security Deposit shall be refunded upon denial of this application. I understand I may cancel this application by written notice within 24 hours and receive a full refund of this security deposit within 30 days of the cancellation. If I cancel after 24 hours or refuse to occupy the premises on the agreed upon date, I understand the security deposit will be forfeited to Management.

PET POLICY: Applicant must pay an additional sum of \$300 per pet prior to occupying premises, and upon execution of a pet agreement. This amount is strictly a Pet Fee and is NONREFUNDABLE. NO EXCEPTIONS. LIMIT OF 2 PETS. Certain restrictions may apply.

Equal Housing Opportunity: Title viii, section 804 of the Civil Rights Act of 1968 states that it is unlawful to discriminate against any person making application for rental housing, with regard to race, religion, color, sex, national origin, familial status or handicapped status.

**QUALIFICATIONS FOR RESIDENCY AT THIS COMMUNITY:**

- 1.) Excellent previous rental history.
- 2.) Monthly Income must be at least 3.5 times the rent amount.
- 3.) Stable credit references.
- 4.) Criminal background report must meet minimal standards. (See statement of rental policy for complete details).

**Application / Administrative Fee:** An Application fee of \$45 per applicant and an administrative fee of \$100 are required to process this application. These are NON-REFUNDABLE FEES. The application fee and the administrative fee are due with application and security deposit in order to process. No application fee or administrative fee will be accepted without security deposit and application.

I LEARNED OF THESE APARTMENTS FROM: \_\_\_\_\_

DO YOU HAVE A MOTORCYCLE: \_\_\_\_\_ BOAT/TRAILER: \_\_\_\_\_ WATERBED: \_\_\_\_\_ PET (BREED): \_\_\_\_\_

DESIRED MOVE IN DATE: \_\_\_\_\_ DESIRED LEASE TERM: \_\_\_\_\_

COMMUNITY: \_\_\_\_\_ AGENT: \_\_\_\_\_ APARTMENT SIZE: \_\_\_\_\_

APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

CO-APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

**SECURITY DEPOSIT AND APPLICATION FEE MUST BE PAID IN SEPARATE CHECKS**

**APPLICATION FEE AND ADMINISTRATIVE FEE CAN BE PAID IN ONE CHECK**

